

TÜRKİYE İŞ BANKASI A.Ş. REMITTANCE APPLICATION FORM

(HAVALE FORMU)

1) If you do not hold an account with us please tell us about yourself, the remitter.
(Şubemizde hesabınız yoksa lütfen kişisel bilgilerinizi aşağıda belirtiniz)

Sender's details (Gönderenin bilgileri)	Title (please select as required) (Ünvan) (Mr) (Mrs) (Miss) (Ms) (Dr)	Date (Tarih)	D	D	M	M	Y	Y	Y	Y	
Full name of the sender (Adınız ve soyadınız)	<input type="text"/>										
Your home address (Ev adresiniz)	<input type="text"/>										
Postcode (Posta kodu)	<input type="text"/>					Your mobile phone number (Cep telefonu numaranız)	<input type="text"/>				

2) If you do hold an account with us at one of our branches in the UK (Eğer Birleşik Krallık Şubelerimizden birinde hesabınız varsa belirtiniz)

Your account number (Hesap numaranız)	0	6	1	<input type="text"/>						
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3) Please provide details of the transaction. (Lütfen alıcının Türkiye İş Bankası hesabı ile ilgili ayrıntılarını aşağıda belirtiniz)

Beneficiary's account details (Alıcının hesap bilgileri)	Title (please delete as required) (Ünvan) (Mr) (Mrs) (Miss) (Ms) (Dr)									
Full name of the beneficiary (Alıcının adı ve soyadı)	<input type="text"/>									
Beneficiary bank and branch name (Alıcı banka ve şube adı)	<input type="text"/>									
IBAN (Hesap numarası)	<input type="text"/>									
Currency Type (Para birimi)	GBP	EURO	USD	TRY						
How much do you wish to remit (Havale yapmak istediğiniz para miktarı)	£	€	\$	₺						
Please write the amount in words (Lütfen havale miktarını yazıyla belirtiniz)	<input type="text"/>									
Remittance fee (Havale masrafı tutarı) (Lütfen sorunuz)	£	€	\$	₺						
Total amount you wish to remit including charge (Masraf dahil toplam tutar)	£	€	\$	₺						

4) Please provide details of the beneficiary. (Lütfen alıcıyla ilgili ayrıntıları aşağıda belirtiniz) Please complete this section ONLY if the Beneficiary DOES NOT hold an account with Türkiye İş Bankası (Eğer alıcının Türkiye İş Bankası'nda HESABI YOKSA bu bölümü doldurunuz)

What is the beneficiary's home address? (Alıcının ev adresi)	<input type="text"/>										
Turkish ID number (T.C. kimlik numarası)	<input type="text"/>					Mobile phone number (Cep telefonu numarası)	<input type="text"/>				

5) Please confirm the nature of your relationship to payment beneficiary e.g. father, mother, wife, friend etc. (Lütfen alıcı ile yakınlığınızı belirtiniz. Örnek: baba, anne, eş, arkadaş v.b.)

6) Please confirm the source of funds that you wish to remit: (Lütfen göndereceğiniz paranın kaynağını belirtiniz)

From Your Employment (Çalışma Durumunuz)	
Full time or part time employed (Tam zamanlı veya yarı zamanlı çalışan)	YES NO
Self employed (Serbest çalışan)	YES NO
From your saving with another UK bank (Birleşik Krallık'da diğer bankanızdaki birikiminiz)	YES NO
Repayment of a personal loan (Bireysel kredi geri ödemesi)	YES NO
Gift or contribution to your family's expenses (Hediye veya yardım)	YES NO
The purchase of an asset (Varlık satın alımı)	YES NO
Other (Diğer)	YES NO

7) Please state the purpose for your remittance to Turkey (Lütfen havale işleminizin sebebini belirtiniz)

Repayment of a personal loan (Bireysel kredi geri ödemesi)	YES NO	If (YES), Please provide details (Lütfen detay belirtiniz)
Gift or contribution to your family's expenses (Hediye veya yardım)	YES NO	If (YES), Please provide details (Lütfen detay belirtiniz)
The purchase of an asset (Varlık satın alımı)	YES NO	If (YES), Please provide details (Lütfen detay belirtiniz)
Other (Diğer)	YES NO	If (YES), Please provide details (Lütfen detay belirtiniz)

Thank you for choosing Türkiye İş Bankası as to remit your funds please sign to indicate that you accept our terms and conditions which are printed on the back of this form. (Türkiye İş Bankası'nı seçtiğiniz için teşekkür ederiz. Lütfen yandaki bölümü imzalayarak bu formun arkasındaki şartları okuduğunuzu ve kabul ettiğinizi belirtiniz.)

Signature
(İmza)

Terms of Business for International Money Transfers (individuals only)

These terms and conditions apply to our cash remittance service. They contain important information about the service and form the contract between you and us. Read them carefully and retain them for your records.

Definitions

In these terms and conditions:

“We, us, our, the Bank” means Türkiye İş Bankası A.Ş.

“You, your” means you, the sender.

Your Contact Details

For regulatory reasons, you must complete details of your name, date of birth, current address and in certain circumstances the source of funds. We may contact you at the address/telephone number on the remittance form attached. You must ensure that the details given are up to date.

Limitations

Only individuals aged 18 or over may use the Service. Remittances may not exceed the limits displayed in our Branch.

Acceptance/Refusal of Instructions

We will only act on instructions given on the remittance form with your original signature. We may refuse to accept or process any remittance at any time at our sole discretion without prior notice and without giving reasons.

Charges

Our fees are as set out in the current tariff of charges from time to time displayed in our branch. The applicable fees may either be deducted from the remittance, paid separately or debited from your account with us.

Liability

THE FOLLOWING PROVISIONS LIMIT OR EXCLUDE OUR LIABILITY IN CERTAIN CIRCUMSTANCES PLEASE READ THEM CAREFULLY.

We aim to credit remittances to the recipient's bank account if held with Türkiye İş Bankası within 1 working day provided that banks both in the UK and in Turkey/TRNC are open for business during this period but we cannot guarantee to do so.

In the event of delay, we shall use reasonable efforts to speed up the transfer and we shall inform you of progress.

We accept no liability for any loss suffered either by you or by the intended recipient where any delay is caused by circumstances outside our control, is attributable to a third party, or is due to your own error in completing the remittance form.

To the extent permitted by law we do not accept any liability to compensate either you or the intended recipient of the funds for any direct or indirect losses in the event of delay or non-payment of the remittance but we may at our sole discretion agree to refund our charges to you.

If a remittance fails altogether and you do not wish to re-transmit the monies, you may reclaim the sterling value of the remittance in full. To do so you must apply in writing to the address below.

If any provision in this section ‘liability’ is held in whole or in part to be illegal or unenforceable, then that provision, or the relevant part, shall be deemed not to form part of the contract between us and the enforceability of the other provisions of this contract shall not be affected.

Compliance

In order to comply with the laws against money-laundering, we may ask you at any time for photographic identification, proof of address and documentary evidence of the source of funds used and the purpose of the remittance.

Third Party Rights

No person who is not a party to the contract between us shall have any right to enforce or benefit from any of its terms.

Data Protection

By completing the remittance form you consent to the transfer and retention of your data outside the European Economic Area. If you want details of the data held by us, please contact us the address below.

Applicable Law and Jurisdiction

These terms and conditions are subject to English law and we each agree to submit to the exclusive jurisdiction of the English courts.

Contact Details of Our United Kingdom Branches

Türkiye İş Bankası A.Ş. London Branch, 8 Princess Street, London EC2R 8HL

Tel: 020 7397 1400

Türkiye İş Bankası A.Ş. Edmonton Branch, 14 South Mall, Edmonton Green Shopping Centre, London N9 0TN

Tel: 020 7397 1440

Complaints

The Bank operates a complaints procedure. If you wish to obtain a copy of this policy, please ask a member of staff when you visit the Branch or write to the Operations Manager or contact www.isbank.co.uk

Türkiye İş Bankası A.Ş. is authorised & regulated by the Banking Regulation and Supervision Agency in Turkey. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request.

Türkiye İş Bankası A.Ş. is registered in England and Wales under Company No. FC012054.

Türkiye İş Bankası A.Ş. is incorporated in Turkey with limited liability at the following registered office address:
İŞBANK HEAD OFFICE, İŞKULELERİ, 34330, 4 LEVENT - İSTANBUL, TURKEY